



Director Use Only
Date: _____ Initials: _____

Application for Equipment Use

*Only businesses and non-profits are eligible to check out the projector and/or screen.
You must have an SCPL library card in good standing.*

The projector kit includes projector, speakers, VGA cord, VGA to HDMI adapter, and power strip.

Please print.

Applicant: _____

Organization: _____

Phone number: _____ Email address: _____

I prefer to be contacted by *(please circle one)*:

Phone Email

I am interested in the following equipment *(circle all that apply)*:

Projector Kit Screen

Date you'd like to pick up equipment: _____

Equipment must be returned within 3 days of check out date.

I understand that if the equipment or any part of the equipment is damaged, lost, or stolen, I will be liable for the cost of repair or replacement. I also understand that there will be a fine of \$20.00 per day on each item of equipment that is not returned by the due date.

Signature: _____ Date: _____

Copy of Picture ID: